

RULES TO LIVE BY



In the spirit of reinforcing positive behavior, we offer these 10 Native American Commandments.

1. Treat the Earth and all that dwell thereon with respect.
2. Remain close to the Great Spirit, in all that you do.
3. Show great respect for your fellow beings (especially respect yourself)
4. Work together for the benefit of all Mankind.
5. Give assistance and kindness wherever needed.
6. Do what you know to be right. (But be careful not to fall into self-righteousness)
7. Look after the well-being of mind and body.
8. Dedicate a share of your efforts to the greater good.
9. Be truthful and honest at all times. (Especially be truthful and honest with yourself.)
10. Take full responsibility for your actions.

4. SCHOOL POLICIES & DISCIPLINE

As a school we believe in the principles of discipline with dignity. As such, we try to correct or modify unacceptable behaviour, both in and out of the class. This is achieved by teachers, support staff and administrators through intervention and prevention. Rational discussion, community service, detention, and parental contact are common methods used in interventions

When minor acts of misbehaviour become repetitious, or when a more serious act occurs, the student will be referred to administration.

Lake of Two Mountains High School's staff and administration believe that parents should be informed at early stages if a student is having trouble with school procedures or expectations. Hopefully, by working together, we can avoid bigger problems.

In keeping with the above, **the following rules and regulations apply:**

4.1. CAFETERIA AND FOOD

The consumption of food and drink is confined to the cafeteria during students' free time (before classes, at recess, and at lunch). Students may not eat or drink on the stage. Students are not permitted to use any of the cafeteria services, including the purchase of food, during class time.

Behaviour in the cafeteria should be based on courtesy and cleanliness. Students are expected to collect their personal trash from the floor and table and return their trays. Students are expected to respect others in the serving line and wait for their turn. **Failure to observe these basic rules may result in a loss of cafeteria privileges.**

4.2. CHEATING

Cheating and plagiarism are very serious breaches of the Code of Conduct. Any student caught cheating on an evaluation activity, assignment, test or exam will automatically have a resulting grade of 0%.

Submitting plagiarized work, whether copied from or written by someone else, including generated by Artificial Intelligence (or the like) will result in a one-time option to complete a supplemental assignment for a maximum grade of 60%. Refusal to do so, or repetition of this breach throughout the remainder of the school year in any subject area will result in an automatic 0% and potential disciplinary action.

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Plagiarism: According to the definition given in the 2004 Canadian Oxford Dictionary, plagiarism is to “take and use (the thoughts, writings, inventions, etc. of another person) as one’s own.” (1186)

To avoid plagiarism, all students must document sources properly. This means using footnotes, endnotes, or parenthetical references. A bibliography, referencing books or papers, must be placed at the end of a research paper.

4.3. DETENTIONS

Detentions may be assigned by a teacher or administrator for any number of reasons. A detention must be served as directed, even if it is perceived as an unfair punishment. The date, time, location, and duration of this detention will be at the discretion of the teacher or administrator. Detentions take precedence over all other scheduled events (except academic). In all cases, if a student cannot present him/herself for a detention, arrangements must be made before the scheduled detention and agreed upon by both parties. Simply not appearing for a scheduled detention will have more serious consequences.

4.4. SUSPENSIONS

Suspension from school is the most serious punishment that can be given out by administration. Suspensions may be of a specific duration, or they may be "until parents come to the school for a meeting."

Suspended students are not permitted in school or on school grounds during the course of their external suspension. In addition, they may not be permitted to participate in any extra-curricular activity, field trip, or school dance while they are suspended as well as for a certain period of time following that suspension. In certain situations, stronger sanctions may be necessary.

4.5. OUT OF BOUNDS

The following areas are strictly out of bounds to all students:

- a. The Staff Room
- b. **Parking lot, wooded areas and in the vicinity of Mountainview Elementary.**
- c. Secondary 2 to 5 are **NOT** permitted to loiter in the Secondary 1 area (lower east classrooms) at recess and/or lunch time.
- d. Students in CYCLE 1 (sec. 1 and 2) are **NOT** permitted to leave the school grounds at recess or lunch. No exceptions to this rule will be made.
- e. The elevator at all times.
Individual permission may be granted by the administration under special circumstances. In such a case, the student will be issued a key that must be returned to the General Office at day's end. A helper is permitted to accompany this student, but this privilege should not be abused.

4.6. DRUGS AND ALCOHOL

Any student who distributes, possesses, uses, or is under the influence of illicit drugs or narcotics on school property at any time, including school buses, shall be:

1. **suspended from school**
2. **reported to the appropriate law enforcement agencies for possible legal action.**

Any student found in possession or under the influence of alcohol and/or drugs on school property will be dealt with.

The Administration has the right to search any locker at any time when reasonable suspicion exists concerning possession of drugs, alcohol or any other illicit substance or weapon. Every effort will be made to contact the parents of the student to inform them of the search and of its results.

4.7. SMOKING/VAPING/ELECTRONIC CIGARETTES

Smoking, vaping and/or electronic cigarettes are prohibited on school grounds, in the building and on school busses as per the Quebec Tobacco Act that went into effect on May 31, 2006. Students who contravene this rule may be suspended from school until parents accompany them to school to discuss the rules and to terminate the suspension. Students may also receive a fine from the Health and Safety Inspectors.

All students who smoke, vape, or use tobacco products or other related items during school hours can expect their parents to be notified. Smoking-related items will not be returned to students. If an item is confiscated, a parent will need to present themselves at school to pick it up.

4.8. ELECTRONIC DEVICES

(cell phones, iPods, Chromebooks, etc.)

School is a place where communication is important. We realize that electronic items are a current aspect of life. However, the use of certain devices in the classroom can be of concern. For this reason, the following policies will apply:

- A. Any electronic devices other than the school supplied Chromebook or Assistive Technology are **not permitted in school.**
If any device is seen in school, it will be confiscated until a parent is able to come and pick it up.
- B. Audio recordings, photography and video recordings of a person are not permitted at any time without that person's consent. This includes students and staff.
- C. **The school is not responsible for theft, loss or damage of any device.**

4.9. SKATEBOARDS, IN-LINE ROLLER SKATES, HOCKEY EQUIPMENT, & OTHER

We have made arrangements for the use of skateboards at recess and lunch hour for those students whose parents agree to the following conditions:

- a. That their use be restricted to the upper area of the bus access to our grounds.
- b. That their use is restricted to recess times, and the second part of lunch hours (12:30 - 12:57).
- c. That students carry their skateboards through the halls and put them directly into their lockers once they are done with them.
- d. That Secondary I and II students remain on school grounds throughout the school day.
- e. That students arrive on time at their subsequent classes.
- f. That students ride their skateboards responsibly, avoiding reckless or dangerous moves.
- g. That bussed students keep their skateboards in a closed sports bag and hold it in a steady and firm manner when on board.
- h. Sports equipment must be stored in the locker during class time and used appropriately on school grounds.
- i. Failure to follow these rules may lead to permission being revoked.

4.10. ENERGY DRINKS

Energy drinks of any brand are prohibited on school grounds.

5. DRESS CODE

The ultimate decision as to whether clothing is considered to comply with the decency code lies with the administration team.

Bandanas are not permitted anywhere on school grounds at any time.

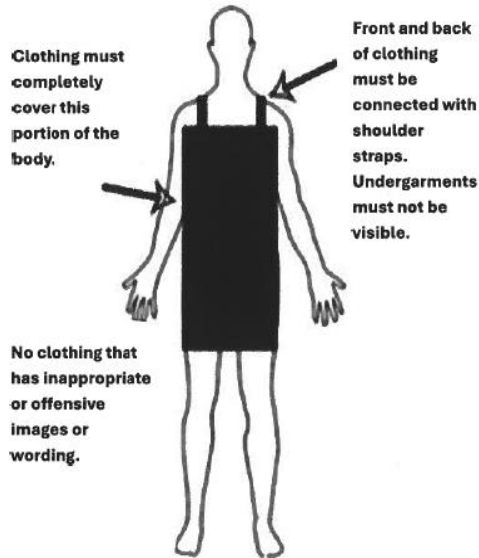
Sweater hoods are to be removed upon entering the school.

Hats, caps, and tuques are to be removed in the classroom.

A. STUDENT APPEARANCE

LTMHS DRESS CODE

The illustration depicts the accepted minimum of dress standards for students at Lake of Two Mountains High School during all school hours and activities (official sport uniforms notwithstanding):



The following is prohibited at LTMHS:

- Clothing depicting disrespect towards any race, culture, religion, or gender
- Clothing with profanity, suggestive or sexual remarks or innuendos, gang affiliation, or promotes the use of alcohol or drugs.
- Clothing that is sheer or transparent without appropriate cover
- Hoods covering heads inside the building, caps or hats inside learning environments
- Pajamas, slippers, or bare feet.
- Pants with holes above the knee.
- Sunglasses worn inside the school unless prescribed by a physician
- The overuse of any strong perfumes and/or deodorants is prohibited on school grounds.

Students who wear inappropriate clothing shall be discretely referred to the administration team, where they will be given the following options:

- Student shall be given an outfit to wear throughout the day.
- Student may call a parent to bring appropriate clothes.